

# Small Grants for Faculty Application Cover Sheet

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This fund reimburses faculty for costs associated with artistic or scholarly activity (equipment, supplies, hardware, software, etc), and to support new research or teaching endeavors. Up to \$600 is available per grant.

**Receipts are required for reimbursement. If possible, please include an invoice with your request, showing the amount you are requesting. Make every effort to submit requests as early as possible and reconcile expenses in a timely manner. Please note that faculty can apply for funding to support research participation compensation. If gift cards are used to compensate research subjects, please contact Financial Affairs to obtain the proper income reporting forms.**

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Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

1. Attach a detailed description of the project including expenses.
2. Attach an explanation of how this project fits into your overall plan for professional development.
3. Have you applied, or are you going to apply, for funding from any other sources? \_\_\_\_\_
  - a. If yes, from where? \_\_\_\_\_
  - b. If already awarded, total other funding? \_\_\_\_\_
4. Attach a current Summary of Professional Activities.
5. Description of Expenses:

**Total Estimated Amount:** \_\_\_\_\_

|                     |
|---------------------|
| <b>For FRC Use:</b> |
| _____               |
| Total Award: _____  |